DEPOSITANYWHERE. free. fast. secure.



BANK ANYTIME, ANYWHERE. Virtually most of your banking needs can be met from the comfort of home through online, mobile or phone banking or by calling our Member Service Centre. If you haven't yet tried any of these options, we can help get you started.

Deposit Anywhere® lets you quickly and securely deposit cheques with our Mobile App on your smartphone or tablet.

Follow these simple steps:

- 1. Open the mobile app on your smart phone or tablet.
- 2. Login using your branch, account number and personal access code. (If you don't have a personal access code, please call us and we'll set you up.)
- 3. From the app homepage, select 'Deposit Cheque'.
- 4. Select the account you want to deposit to and enter the amount of the cheque.
- 5. Snap a photo of the front and back of your cheque (the app will make 3 attempts to automatically take the photo. If unsuccessful you will be asked to take the photo manually).
- 6. Confirm the details and tap "Submit"; your cheque is now deposited.
- 7. Write "deposited" in pencil on the front of the cheque.
- 8. Keep the cheque for 90 days then destroy it within 120 days.

Troubleshooting manual cheque photos if you use the Android 10 operating system:

If your "Home Button" is covering the camera button, follow the steps below to "Enable Gestures", which will allow you to capture the cheque image:

With a Google Pixel Device

- 1. Navigate to phone settings.
- 2. Scroll down the page and select "System".
- 3. Select "Gestures".
- 4. Select "System Navigation".
- 5. Enable "Gesture Navigation".

With a Samsung Device

- 1. Navigate to phone settings.
- Scroll down the page and select "Advanced Features".
- 3. Select "Navigation Bar".
- 4. Select "Full Screen Gestures".

If you have questions or need assistance please call our Member Service Centre at 1.800.665.5728, and one of our advisors would be happy to assist you.

We can help get you started.